

CHAPTER 90: AIRPORT AND AIRCRAFT

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90.01 APPLICATION

The following rules will govern the conduct of all persons at the Richmond Municipal Airport engaged in any aeronautical activities or while flying in the airport traffic zone, unless exceptions are specifically provided in federal or state regulations, or unless exceptions not in conflict with federal or state regulations have been authorized by the Richmond Board of Aviation Commissioners. No airman or other person shall operate any aircraft to or from the airport otherwise than in conformity with the provisions of the laws of the State of Indiana or federal laws, rules, or regulations applicable to the operation. The rules promulgated hereunder shall also apply to all persons in attendance, visiting, or observing activities at the Richmond Municipal Airport, whether the persons are engaged in any aeronautical activities or not. ('72 Code, 5.01) (Ord. 1594-1956; Ord. 3159-1976)

ADMINISTRATION

90.05 BOARD OF AVIATION COMMISSIONERS

The Richmond Municipal Airport shall at all times be under the control of the Board of Aviation Commissioners, who shall designate an Airport Manager to supervise the operation of the airport. The Airport Manager shall be under the direct supervision and control of the Board of Aviation Commissioners and shall be responsible to the Board for the execution of the rules and regulations. It shall be the duty of the Airport Manager to see that the rules and orders promulgated by the Board of Aviation Commissioners are observed by all persons engaged in any aeronautical activity at the airport or by any other persons using the airport premises. ('72 Code, 5.02) (Ord. 1594-1956; Ord. 3259-1976)

90.06 AIRPORT MANAGER

- (a) The Airport Manager shall at all times be the fully designated representative or agent of the Board of Aviation Commissioners in the execution of these rules and regulations.
- (b) He shall at all times have the authority to take such action as may be necessary to safeguard the public in attendance at the airport as well as private or public property, ('72 Code, 5.02, 5.04) (Ord. 1594-1956; Ord. 3159-1976)

90.07 AIRCRAFT REGISTRATION

The Owners of all aircraft based at the airport shall register the aircraft with the Board of Aviation Commissioners, indicating information relative to the aircraft as may be required by the Board. ('72 Code, 5.03) (Ord. 1594-1956; Ord. 3159-1976)

90.08 AVIATION OPERATOR REGISTRATION

- (a) All aviation operators based, stationed, or employed on the airport premises or operating therefrom shall register with the Board of Aviation Commissioners, indicating their full name, address, telephone number, and nature of the activity engaged in at the airport.
- (b) For the purposes of this chapter, an aviation operator is any person or organization engaged in business of an aviation nature. ('72 Code, 5.03) (Ord. 1596-1956; Ord. 3159-1976)

90.09 APPROVAL OF BOARD NECESSARY FOR BUSINESS ON AIRPORT

No person shall engage in any business or commercial activity of any nature whatsoever on the airport except with the approval of the Board of Aviation Commissioners and under such terms and conditions as may be prescribed. ('72 Code, 5.17) (Ord. 1594-1956; Ord. 3159-1976) Penalty, see 10.99

90.10 AUTHORITY OF MANAGER TO SUSPEND OR RESTRICT AIRPORT OPERATIONS

- (a) Within the interest of safety, the Airport Manager may suspend or restrict any or all operations.
- (b) In the event the Manager believes the airport conditions are unsafe for air traffic, it shall be within his authority to issue a NOTAM closing any or all of the airport.
- (c) The Manager shall notify all aviation operators on the airport in advance whenever the airport or any portion thereof will be closed or NOTAMed for any reason. The notices shall be in writing and posted by all aviation operators in public view during the closure. ('72 Code, 5.04, 5.11) (Ord. 1594-1956; Ord. 3159-1976)

90.11 EMERGENCY PROCEDURES; MANAGER'S AUTHORITY

- (a) Emergency procedures for the airport will be issued at the discretion of the Manager under authority of this chapter.
- (b) Under any emergency conditions all personnel on the airport will act strictly in accordance with the procedures as set up and under the direct control of the Manager. ('72 Code, 5.27) (Ord. 1594-1956; Ord. 3159-1976) Penalty, see 10.99

90.12 APPROVAL REQUIRED FOR EXPERIMENTAL OR GROUND OPERATION

Non experimental or ground operation shall be conducted on the airport without the approval of the Manager and the Richmond Board of Aviation Commissioners. ('72 Code, 5.04) (Ord. 1594-1956; Ord. 3159-1976) Penalty, see 10.99

90.13 POLICE ASSISTANCE

In the event that occasions arise that are beyond the capability of the Airport Manager to cope with, the Police Department shall be called on by the Manager for assistance and action as deemed necessary. ('72 Code, 5.22) (Ord. 1594-1956; Ord. 3159-1976)

AIRCRAFT: OPERATIONS

90.20 PARKING AIRCRAFT

No person shall park an aircraft in any area on the airport except those places designated for the parking of aircraft. ('72 Code, 5.04) (Ord. 1594-1956; Ord. 3159-1976) Penalty, see 10.99

90.21 WARMING UP AIRCRAFT

Aircraft shall not warm-up in any area that would result in any hazard to other aircraft, persons, or property. ('72 Code, 5.07) (Ord. 1594-1956; Ord. 3159-1976) Penalty, see 10.99

90.22 TAXIING RULES

- (a) No person shall taxi an aircraft until he has ascertained that there will be no danger of collision with any person or object in the immediate area by visual inspection of the area and, when available, through information from airport attendants.
- (b) No aircraft shall be operated in a careless or reckless manner or taxied except at a safe or reasonable speed. Particular caution shall be exercised while near other aircraft or buildings.
- (c) Pilots shall not taxi across any runway in use until the pilot has made sure the runway is free of traffic.
- (d) All aircraft shall avoid taxiing downwind on the active runway unless the prescribed taxi pattern to the active runway cannot be used.
- (e) No person shall start or run any engine in an aircraft unless a competent person is in the aircraft, attending the engine controls. Blocks shall always be

placed in front of the wheels before starting any engine unless the aircraft has adequate brakes.

(f) No person shall run any engine of any aircraft at any location on the airport in such a manner as to cause damage to other aircraft or property or to endanger the safety of the airport.

(g) No aircraft shall be taxied in or out of any hangar, nor shall an aircraft engine be started or run in a hangar. No person other than a mechanic, certified pilot, or other qualified person shall taxi an aircraft on any part of the airport. No person other than a mechanic, certified pilot, or qualified person shall be at the controls of any airplane while any engine is being started.

(h) No person shall drive any vehicle, other than an aircraft, onto any taxiway or runway without the permission of the Manager. Any vehicle, other than an aircraft, shall not be driven on any runway without either a flashing amber beacon or displaying a large orange and white checkered flag or both. ('72 Code, 5.09) (Ord. 1594-1956; Ord. 3159-1976)

90.23 LANDING AND TAKEOFF RULES

(a) Landings and takeoffs shall be made on the runway assigned or in the direction given or indicated by the tetrahedron.

(b) All aircraft will fly a left-hand traffic pattern for all runways and at an altitude of at least 850 feet above the terrain. The base leg will be made at a distance of at least 1000 feet from the downwind side of the landing area.

(c) Aircraft will leave the traffic pattern by flying straight ahead after takeoff until an altitude of at least 1000 feet above the terrain has been reached or at least 3 miles from the airport, or at 45° from the crosswind leg.

(d) Simulated forced landings are forbidden within the airport traffic zone, unless an instructor is along.

(e) All aircraft will enter the traffic pattern anywhere on the crosswind or downwind leg.

(f) When an aircraft is taking off, no turns shall be initiated until the aircraft is past the end of the runway and has attained an altitude of at least 400 feet above the terrain.

(g) No aircraft shall fly over the airport at an altitude of less than 1500 feet above the terrain unless landing or taking off.

(h) Intersection take off shall be permitted only when no other traffic is waiting to take off and the pilot has made doubly sure that all other traffic is clear. ('72 Code, 5.10) (Ord. 1594-1956; Ord. 3159-1976) Penalty, see 10.99

90.24 REMOVING AIRCRAFT AND PARTS FROM FIELD

All unhoused, disabled aircraft and parts thereof shall be removed from the airport promptly by the owner, or his authorized agent, unless they are delayed pending an investigation of an accident. ('72 Code, 5.05) (Ord. 1594-1956; Ord. 3159-1976) Penalty, see 10.99

90.25 DAMAGE TO AIRPORT PROPERTY BY AIRCRAFT

Any person damaging any light or fixture on the airport by means of contact with an aircraft or otherwise shall be fully responsible for any damages involved. ('72 Code, 5.08) (Ord. 1594-1956; Ord. 3159-1976) Penalty, see 10.99

90.26 FLAMMABLE LIQUIDS - FIRE PREVENTION

(a) No person shall use inflammable volatile liquids having a flash point of less than 110° F, in cleaning aircraft, aircraft engines, propellers, appliances, or for any other purpose, unless the operations are conducted in open air, or in a room specifically set aside for that purpose which must be properly fireproofed and equipped with adequate and readily accessible fire extinguishing apparatus, all subject to conformation of the Richmond fire code.

(b) No person shall keep or store any inflammable liquids, gases, signal flares, or other similar material in the hangars or in any building on the airport, provided that the materials may be kept in an aircraft in the proper receptacles installed in the aircraft for this purpose or in Insurance Underwriters approved safety cans, or in rooms or areas specifically approved for such storage by the Manager.

(c) Lubricating or waste oils shall not be stored in or about the hangars except that not more than 12 hours supply of lubricating oil may be kept in or about a hangar in containers or receptacles approved by Insurance Underwriters. The material may be kept in rooms specifically designated for oil storage.

(D) No person shall conduct any open-flame operations in any hangar or on the airport unless specifically authorized to do so by the Manager.

(E) No person shall smoke on the airport apron, in any hangar or shop, service station area, gasoline storage area, or in any building, room, or place on the airport where smoking is specifically prohibited by the Manager. ('72 Code, 5.23) (Ord. 1594-1956; Ord. 3159-1976) Penalty, see 10.99

Cross-reference:
Fire Prevention Code, see Ch. 92

90.27 FUELING OPERATIONS

The following rules govern the fueling and defueling of aircraft:

- (a) No aircraft shall be fueled or defueled while the engine is running or being warmed by applications of exterior heat, or while the aircraft is in a hangar or enclosed space.
- (b) No person shall smoke within 100 feet of an aircraft being fueled or defueled.
- (c) No person shall operate any radio transmitter or receiver, or switch electrical appliances off or on in an aircraft during fueling or defueling.
- (d) During refueling the aircraft and the fueling dispensing apparatus shall be grounded to a point or points of zero electrical potential.
- (e) Persons engaged in the fueling and defueling of aircraft shall exercise care to prevent overflow of fuel.
- (f) No person shall carry on any work or activity or use any material in the vicinity of aircraft being fueled or defueled which is likely to cause a spark or be a source of ignition.
- (g) Adequate fire extinguishers shall be within ready reach of all persons on the field engaged in fueling or defueling aircraft.
- (h) No person shall start the engine of any aircraft when there is any gasoline on the ground under the aircraft.
- (i) Fueling hoses and equipment shall be maintained in a safe, sound and nonleaking condition.
- (j) All hoses, funnels, and appurtenances used in fueling and defueling operations shall be equipped with a grounding device to prevent ignitions of volatile liquids.
- (k) All fueling and defueling of aircraft shall be conducted at least 50 feet from any hangar or other building. ('72 Code, 5.24) (Ord. 1594-1956; Ord. 3159-1976) Penalty, see 10.99

90.28 REPAIRING AIRCRAFT

No person other than a qualified mechanic shall repair an aircraft, aircraft engine, propeller, or apparatus in any area on the airport except that designated as a shop hangar by the RBOAC and then only under the supervision of a qualified mechanic. ('72 Code, 5.04) (Ord. 1594-1956; Ord. 3159-1976) Penalty, see 10.99

90.29 INJURING OR INTERFERING WITH EQUIPMENT OR AIRCRAFT

(a) No person shall interfere with any aircraft or put in motion the engine of such aircraft, or use any aircraft, aircraft parts, instruments or tools, without the permission of the owner or by specific direction of the Manager for reasons of safety.

(b) No person shall interfere with, tamper with, or injure any part of the airport or any of the equipment thereon. ('72 Code, 5.15) (Ord. 1594-1956; Ord. 3159-1976) Penalty, see 10.99

90.30 ACCIDENTS

Witnesses of and participants in aircraft accidents on or near the airport shall report the accidents to the Airport Manager's office as soon as possible after the accident, leaving their names and addresses, and making such statements regarding the accident as may be appropriate. ('72 Code, 5.06) (Ord. 1596-1956; Ord. 3159-1976) Penalty, see 10.99

90.31 AERONAUTICAL STUDENTS AND INSTRUCTORS

(a) A list of all aeronautical students and instructors shall be kept by the fixed-base operators responsible for each student and shall be made available to the RBOAC upon request.

(b) Instructors shall fully acquaint their students with the aircraft and airport operation rules and shall be responsible for the conduct of students under their direction and any violations which may arise. When a student is flying solo, it shall be his responsibility to observe and abide by these rules. ('72 Code, 5.03, 5.12) (Ord. 1594-1956; Ord. 3159-1976) Penalty, see 10.99

90.32 PUBLIC SAFEGUARDS

It shall be the responsibility of the airline operators and the fixed-base operators to see that all gate chains and other public safeguards are continually and conscientiously used in a manner to protect all persons. ('72 Code, 5.21) (Ord. 1594-1956; Ord. 3159-1976) Penalty, see 10.99

90.33 LESSEE RESPONSIBILITIES

- (a) No tenants, lessees, or grantees will be permitted to effect structural or decorative changes or additions of any type without prior permission of the Board of Aviation Commissioners.
- (b) Tenants, lessees, or grantees shall be fully responsible for all damages to buildings, equipment, real property, and appurtenances in the ownership or custody of the Board of Aviation Commissioners caused by negligence, abuse, or carelessness on the part of their employees, agents, customers, visitors, suppliers, or persons with whom they do business.
- (C) All lessees shall maintain bulletin boards in conspicuous places on their leased premises for the purpose of posting information for their personnel and notices issued by the FAA, ACI, RBOAC, or the Manager. ('72 Code, 5.25, 5.26) (Ord. 1594-1956; Ord. 3159-1976) Penalty, see 10.99

GENERAL REGULATIONS

90.40 DISORDERLY CONDUCT

- (a) No person shall bring alcoholic beverages onto the airport, become intoxicated, commit any disorderly conduct, or generally make a nuisance of oneself on the airport.
- (b) No person shall engage in or conduct gambling in any form or operate gambling devices anywhere on the airport. ('72 Code, 5.13) (Ord. 1594-1956; Ord. 3159-1976) Penalty, see 10.99

90.41 SANITATION

- (a) No person shall dispose of garbage, paper, refuse, or other material on the airport except in the receptacles provided for that purpose.
- (b) No person shall expectorate on the floors, walls, or other surfaces of any airport building.
- (c) No person shall bring or consume food in the terminal building other than that food or drink normally sold in the building. ('72 Code, 5.14) (Ord. 1594 - 1956; Ord. 3159-1976) Penalty, see 10.99

90.42 THROWING DEBRIS

No person shall throw paper, cigars, cigarettes, bottles, or any other material whatsoever from the observation balcony (concourse) or windows or roofs of any buildings or structures on the airport. ('72 Code, 5.16) (Ord. 1594-1956; Ord. 3159-1976) Penalty, see 10.99

90.43 POSTING OR DISTRIBUTING ADVERTISEMENTS OR CIRCULARS

No person shall post, distribute or display sign advertisements, circulars, or any other printed or written material at the airport except with the approval of the Manager and in such a manner as may be prescribed by him, unless permitted by reason of contractual relations between such person and the RBOAC. ('72 Code, 5.17) (Ord. 1594-1956; Ord. 3159-1976) Penalty, see 10.99

90.44 SOLICITATION

The soliciting of fares, alms, or funds for any purpose on the airport is prohibited without the written permission of the RBOAC. ('72 Code, 5.17) (Ord. 1594-1956; Ord. 3159-1976) Penalty, see 10.99

90.45 ANIMALS

No person shall enter the Terminal Building or field area of the airport with a dog or other animal. Seeing Eye dogs may be permitted for the appropriate purpose, or where such animals are to be transported by air and are restrained by leash or properly confined. ('72 Code, 5.19) (Ord. 1594-1956; Ord. 3159-1976) Penalty, see 10.99

90.46 PRIOR APPROVAL FOR ACTIVITIES REQUIRED

No activities other than those which are considered to be appropriate with normal airport operations will be permitted on the airport without prior written approval of the RBOAC. (Ord. 3159-1976) Penalty, see 10.99

90.47 USE OF ROADS AND WALKS

- (a) No person shall travel on the airport other than on the roads, walks, or places provided for such particular class of traffic.
- (b) No person shall occupy the roads or walks in such a manner as to hinder or obstruct their proper use.
- (c) No person shall operate any type of vehicle for the disposal of garbage, ashes, or other waste material on the airport without the approval of the Manager. ('72 Code, 5.18) (Ord. 1594-1956; Ord. 3159-1976) Penalty, see 10.99

90.48 CAMPING PROHIBITED

Camping, trailers, tents, or other temporary housing shall be prohibited on the airport unless written permission has been granted by the RBOAC. (Ord. 3159-1976) Penalty, see 10.99

90.49 MODEL AIRCRAFT

- (a) All organizations desiring to engage in model airplane flying on the airport shall register with the Airport Manager each time they want to operate the models and shall operate them only on his approval and only in the area which he may designate and strictly in accordance with his direction.
- (b) Every person or organization engaged in the flying of model aircraft on the airport shall be fully responsible for any injuries or damages suffered by any persons as a result of the activity. The Board of Aviation Commissioners shall be neither responsible nor liable.
- (c) No model flying is permitted unless the model is controlled by radio or by control line. ('72 Code, 5.28) (Ord. 1594-1956; Ord. 3159-1976) Penalty, see 10.99